

# RECITAL AND BALLET PRODUCTION INFORMATION SHEET

## **Dates to Remember:**

- Wednesday, June 7<sup>th</sup>- Dress Rehearsal at Calvary Church (see lineup for specific times)
- Thursday, June 8<sup>th</sup>- Dress Rehearsal at Calvary Church (see lineup for specific times)
- Friday, June 9<sup>th</sup>- Ballet Production at Calvary Church: *Cinderella's Happily Ever After*
  - (dancers arrive at 6:00pm, show starts at 6:30pm)
- Saturday, June 10<sup>th</sup>- Recital Day at Calvary Church: *Dream Wish Believe*
  - (Show One- dancers arrive at 9:30am, show starts at 10:00am)
  - (Show Two- dancers arrive at 12:00pm, show starts at 12:30pm)
  - (Show Three- dancers arrive at 2:30pm, show starts at 3:00pm)

*Our lineups will indicate which night(s) your dancer attends the dress rehearsal and which show(s) your dancer will perform in. Please find your child's class day/time and teachers name on our lineups (located in the digital recital folder). If you are unsure, please see Miss Dina, Mary, Valerie or Kolby at the front desk for assistance.*

## **Time Sensitive Dates to Remember:**

- Ticket Sales Begin: Saturday, May 20<sup>th</sup> at 9:30am (online)
- Flower Order due to Blue Violet: Wednesday, May 31st
- Picture Day: at Dress Rehearsal. A \$10 deposit per family is due by June 6<sup>th</sup>
- DVD/Digital Link Order due: Friday, June 30th

## **Dress Rehearsal Information:**

Wednesday, June 7<sup>th</sup> and Thursday, June 8<sup>th</sup> are full dress rehearsals at Calvary Church of Souderton. Bring your CAMERA and VIDEO CAMERA! This will be your only opportunity to take pictures/video of your child performing on stage. There will be **no picture taking or videotaping during the Recital and Ballet.** (Enclosed, please find a DVD Order Form as our shows will be professionally taped for you to purchase.)

See enclosed schedule for specific dress rehearsal times. It is important that you be ½ hour early for your scheduled time to dance. We don't want anyone to miss their time to practice on stage!

When you arrive, please follow signs into the auditorium, find your class, stay together, warm up and wait for your turn to be called backstage. **Please arrive in FULL costume, hair, makeup, tights, and shoes.**

**Dress Rehearsal nights are very busy nights for our staff and our dancers. Please understand that we are not at the studio front desk and therefore will not be answering the phone or responding to any emails.**

Our goal is to run each dance **ONCE** on dress rehearsal nights. Please have your cameras ready! If we feel it is in the best interest of the dancers to run the dance a second time, we will do so. This is up to the teacher and director, NOT parents or dancers.

## **Hair/Makeup**

**Hair-** Specific instructions for hair have been emailed to parents of our younger dancers and has been discussed in class with our older dancers. If you have questions, please ask!

- For the Ballet Production- hair is pulled straight back (no part and no bangs) into a high bun. Please also use a hairnet and hair spray to secure hair and keep it away from the face. Make sure head pieces are secure with several bobby pins. If using elastic, please make sure it matches your child's hair color- not their costume!
- For the Recital- please refer to a previous email giving hair instructions (sent when the costumes were distributed). Our older and higher-level dancers (ages 9+ and competition team) will have a center part and a low ponytail unless otherwise noted.

**Makeup-** Heavy stage makeup is NOT required, but it helps to have a little color on the dancers faces so they do not get washed out under the bright stage lights.

- Dancers ages 3-6 (approx.) wear rosey pink blush, mauve lipstick and blue eye shadow.
- Dancers ages 7+ wear rosey pink blush, mauve lipstick and brown eye shadow. If dancers are normally allowed to wear foundation, mascara and/or eyeliner and would like to wear this on stage that is also accepted. If mom and dad approve- so do I!
- Some families have asked for recommendations on the makeup:
  - for blush my dancer will wear Maybelline New York Fit Me Blush: Berry
  - for lipstick my dancer will wear Maybelline New York Super Stay Ink Crayon: Stay Exceptional (#25)
  - for eye shadow my dancer will wear Covergirl Trunaked Palette: Zenning Out

**Tights-** please see the email you received at the time of costume distribution or have your dancer ask their teacher for specific instructions. We sell Capezio tights at the front desk and will have them for sale at Dress Rehearsal and Recital too!

**Shoes-** please see the email you received at the time of costume distribution or have your dancer ask their teacher for specific instructions.

During the actual Recitals, all dancers will be in classrooms and backstage before and after they dance so Dress Rehearsal is their chance to watch other routines. You are welcome to come early or stay late to watch the other dances. We ask though that you limit the noise in the auditorium. Dress Rehearsal is a very busy night and we need your help and cooperation to help things run smoothly.

Food and drink are **prohibited** in the auditorium! Calvary Church is a beautiful venue, and we would like to continue to use it for our shows. Please help us by respecting this rule.

Thank you for helping us run a safe and successful dress rehearsal!

## **Recital and Ballet Information:**

Our students have worked very hard so in order to make this day run as smoothly as possible, the following is the plan we would like to follow. Please make sure your guests are aware of these instructions as well.

If our shows are not sold out, there will be tickets available at the door. (\$25 per ticket at the door.) Each person entering the auditorium must have a ticket.

- Dancers in our Ballet Production – “Cinderella’s Happily Ever After” must arrive at 6:00pm on **Friday, June 9<sup>th</sup>**- show starts promptly at 6:30pm. Please arrive in full hair, makeup and costume.
- Dancers in our Recital Show 1- “Dream Wish Believe” must arrive at 9:30am on **Saturday, June 10<sup>th</sup>**- show starts promptly at 10:00am. Please arrive in full hair, makeup and costume.
- Dancers in our Recital Show 2- “Dream Wish Believe” must arrive at 12:00pm on **Saturday, June 10<sup>th</sup>**- show starts promptly at 12:30pm. Please arrive in full costume, hair and makeup.
- Dancers in our Recital Show 3- “Dream Wish Believe” must arrive at 2:30pm on **Saturday, June 10<sup>th</sup>**- show starts promptly at 3:00pm. Please arrive in full costume, hair and makeup.

*Once you enter the lobby area, please follow signs to drop off your dancers in the designated pre/post performance classroom. DDC Staff and a few selected Dance Mom Volunteers will be there to help and attend these rooms.*

**Dressing Rooms For the Ballet:**

- All performers will go straight through the lobby to Room 218 which will be on your left.
- Ballet Company Members will use the room behind the stage.

**Dressing Rooms For the Recitals:**

- Ages 3-9 will turn right and head up the ramp to Room 201.
  - Ages 10+ will go straight through the lobby to Room 218 which will be on your left.
  - Competition Team Members will use the room behind the stage for the Recitals.
- Parents will be asked to sign their dancer in with our dressing room coordinator for Room 201 and 218. We will have several clipboards available for sign-in to make it a faster drop-off process. We understand this area can get congested, so we are making every effort to improve this task while keeping it safe and fun for our dancers. This is where dancers will be before and after their performance time on stage. We will have a video in the younger classroom, a live feed tv to watch the recital, non-messy activities/games. Bathrooms are also located in that area for dancers. If your child is upset or needs you, please know an announcement will be made and you will be asked to remain in the classroom with your child. After your dancer is signed in, parents and guests can make their way to the lobby, have tickets checked and once auditorium doors open and find their seats. Programs will be available inside the auditorium.
  - Dancers do not need a ticket for any show, but any parent/guest sitting in the auditorium must purchase a ticket and sit in their assigned/designated seat.
  - **NO picture taking or videotaping allowed during our shows!** Our show is being professionally recorded for you to purchase if you are interested.
  - There will be NO opening of the auditorium doors to let people in and out while a class is on stage- only between dances. Please do not move out of/into your seat while a class is dancing. This is extremely distracting to the dancers and other audience members.

**At the End of the Ballet Production**

After our Final Bows, which include all ballet performers, dancers ages 10+ years old (and Ballet Company Members) may exit the stage area to collect their belongings and find their parents in the lobby area. Dancers under 9 years old should be picked up from the stage. After final bows these dancers will sit on the stage and wait for parents there. **For safety reasons we will not let your child leave with anyone other than the parent that signed them in!** Please form a line on the left side of the auditorium wall. Parents are NOT allowed on the stage and dancers are NOT allowed to jump off the front. We ask for your patience with this. Pick-up may take time, but our #1 goal is to keep our dancers safe! There is a 10-minute intermission in our Ballet Production. This is an opportunity for a bathroom break for our guests but if your dancer has already performed in Act I and you need to leave before Act II and our final bows, that is no problem. The ONE parent who signed their dancer in will need to be the ONE parent who signs their dancer out from the designated dressing room/classroom.

## At the End of the Recitals

After our Final Bows, which include all recital performers, dancers ages 10+ years old (and Competition Members) may exit the stage area to collect their belongings and find their parents in the lobby area. Dancers under 9 years old should be picked up from the stage. After final bows these dancers will sit on the stage and wait for parents there. **For safety reasons we will not let your child leave with anyone other than the parent that signed them in!** Please form a line on the left side of the auditorium wall. Parents are NOT allowed on the stage and dancers are NOT allowed to jump off the front. We ask for your patience with this. Pick-up may take time but our #1 goal is to keep our dancers safe! There are NO intermissions in the recitals so we would love for all performers to stay till the end of each show to participate in our final bows. However, if your dancer has already performed and you need to leave before our final bows, that is no problem. The ONE parent who signed their dancer in will need to be the ONE parent who signs their dancer out from the designated dressing room/classroom. Remember to EXIT the auditorium in between Recital Shows if you are staying for a second/third performance. Please have your new set of tickets ready once the next show is ready to open the doors and greet guests.

## A note to parents who have dancers in several numbers

If your dancer needs your help backstage changing from one costume to the next, we ask that you allow plenty of time to come to the backstage area, in between numbers-not interrupting other dances, to assist your child in their quick change. **We need parents help with this!** There is a large bathroom in the lobby and there are bathrooms in the backstage area, but we will also have pop up tents to change in on the side wings of the stage. (This area will be set up at dress rehearsal too. Make sure you know where everything is located and that you do not go far from the backstage area.) Make sure that the costume they are quickly changing into is on a hanger, with correct tights, shoes and headpieces labeled with their name. ALL QUICK CHANGES WILL OCCUR ON MISS DINA'S SIDE OF THE STAGE! Whether you enter stage left or stage right for your dance, all quick changes need to happen on that side so that I know each dancer is ready to cue the music.

## For Our Tiny Dancers

- Many families ask if they have to stay for the full length of the show- We would love for you to stay for the whole show, but no, this is not mandatory. Each show will end with a Final Bow where each class gets once last chance to appear on stage in their costume, so we encourage all dancers to stay till the very end. Dancers will remain on stage while teachers are introduced, and awards are given out for 10 & 15 year dancers. If you need to leave early though, dancers must be signed out by the parent who signed them in.
- Many families ask if their preschool aged dancer can sit with them for the remainder of the show- Dancers are welcome to remain in their dressing room/classroom, but if you would prefer

they sit with you, that is allowed. Once a dancer (ages 6 and under) performs, one parent may sign them out of the classroom and have them sit on a lap in the audience for the remainder of the show if you chose. Dancers are welcome to stay in the backstage dressing room/classroom though! To participate in the Final Bows, the PARENT must bring the dancer backstage 5 numbers before the end of the show to lineup with their class. No one will be allowed to use the stage steps during the show! ALL DANCERS MUST ENTER THE STAGE FROM THE BACKSTAGE AREA to participate in the Final Bows. Again, for safety reasons, we ask that all parents quickly return to the audience for the Final Bows.

- **No parents are allowed backstage for bows. Parents must be seated in the auditorium for Final Bows.**

If you have any questions about the above information, please do not hesitate to ask. We are here to make this day fun for our dancers and their guests!

Thank you! 😊

Miss Dina

### **DDC AUDIENCE ETIQUETTE**

1. Quiet your cell phones and watches.
2. Refrain from conversation during performances.
3. Applaud after each performance.
4. If you must get up to leave, please do so in between performances, never during a performance.
5. Keep the auditorium doors closed during performances.
6. Keep the venue clean.
7. No video or photography allowed.